

Application for approval of a declared article

Under Regulation 85 of the Electrical (Safety) Regulations 2010

The purpose of this form is to apply for approval of a declared article pursuant to Regulation 85 of the Electricity (Safety) Regulations 2010. This form is approved by the Manager, Energy Safety, acting under delegated authority from the Chief Executive, WorkSafe New Zealand for the purposes of Regulation 85 of the Electricity (Safety) Regulations 2010.

Email: info@energysafety.govt.nz **Post:** Manager, Energy Safety, WorkSafe New Zealand, PO Box 165, Wellington 6140

1. Applicant details

Full business name:	
Contact name:	
Telephone:	Mobile:
Email:	
Postal address: (include postcode)	

2. Authorised alternative contact

For example consultant or laboratory applying for approval on behalf of applicant.¹

Full business name:	
Contact name:	
Telephone:	Mobile:
Email:	

3. Billing details²

Contact name:
Email: (if different from above)
Purchase order number: (if required)

4. Articles for approval

Declared article type: ³
Make: (as marked on article)
Model(s)/Series: ⁴ (as marked on article)
General Description: ⁵ (continue on a separate sheet if necessary)

- ¹ Authorised party: Some applicants may choose to have a third party, such as a consultant or electrical testing laboratory to manage the application on their behalf. If such arrangement has been made, please provide a signed copy of the letter from the applicant authorising the third party to act on behalf of the applicant, in relation to this application to Energy Safety.
- ² Billing details: An invoice for the prescribed approval application fee which is \$408.89 (GST inclusive), will be sent to the applicant or if applicable the named third party acting for the applicant. **Note:** No work will be started on the approval application until full payment has been received and processed. Once paid, the fee is non-refundable even if the application is unsuccessful, for whatever reason.
- ³ The Declared article type must meet one of the definitions as listed in gazette notice. **Note:** The declared list of High risk articles can change; always refer to the current gazette notice listing of the High risk articles on the WorkSafe website. See: worksafe.govt.nz/topic-and-industry/electricity/appliances-and-fittings/high-and-medium-risk-products/product-list
- ⁴ A series or more than one model of article may be included in a single approval application, providing that they are of the same fundamental construction and are specifically included in the supporting test reports. Otherwise each declared high article will require a separate approval application.
- ⁵ General Description: where possible the short description should be adequate to clearly and uniquely identify the article being approved, this description or the essence of it will be used on any approval certification issued together with representative photographs of the article.

WORKSAFE USE ONLY		
File:	Entered:	Number:
Invoiced: DD / MM / YEAR	Fee received: DD / MM / YEAR	

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5. Checklist

Please indicate the required attachments you are including with your application.

- Sample of article⁶
- Test report(s) to current standard⁷
- Detailed technical description and photographs⁸

6. Declaration

The applicant declares in good faith, that the information provided is accurate and the test specimen truly represents the article for which approval is sought.

Signature:

Date: DD / MM / YEAR

7. Further information

Fitted plugs and flexible supply cords are subject to separate approval(s) as they are components listed as declared high risk articles in their own right and are bound by the conditions of their own approval. During the period of approval where a high risk article is fitted with a plug, and supply cord, the manufacturer may fit alternative plugs and supply cords of the same or greater rating, provided that they are compliant with the applicable standard and have valid (current) approval(s). The manufacturer will need to ensure that the cord anchorage provisions of the relevant appliance safety standard are still complied with when fitting an alternative supply cord, and we recommend that the applicant obtains a declaration from the manufacture to this effect or has this provision retested by an accredited testing laboratory.

All the information provided must be supplied in English and any supporting documentation, including test reports, must be less than 5 years old. **Note:** Approval duration will be limited by the age of the oldest supporting test report, if any of the supporting test report(s) provided are over a year old.

Please direct any further requests for information to:
info@energysafety.govt.nz

⁶ For small articles a sample for examination is desirable; for larger articles a specimen may not be required provided that there are adequate photographs detailing all aspects of construction.

⁷ Current standards are listed in Electricity (Safety) Regulations 2010, Schedule 4 or AS/NZS 3820. Accredited test reports must be from a recognised testing facility showing full compliance with applicable standards. **If compliance with AS/NZS 3820 is claimed**, an engineering safety assessment by a competent person, supported by recognised accredited testing to relevant/applicable clauses of recognised safety standards is required.

⁸ The detailed technical description to be supplied with this application should include dimensional drawings and representative photographs of the complete article and significant subassemblies.