

Consultation on safety audit standard for adventure activities

Submissions close by **5pm** on **Friday 25 November 2022**

Email: aao@worksafe.govt.nz

Post: WorkSafe New Zealand, PO Box 165, Wellington 6140, Attention: Adventure Activities – Technical Programmes and Support

Submission form

Please use this submission form to comment on the proposed changes set out in the consultation paper. The form has space for you to respond to questions about the proposed changes and provide general comments.

Thank you for taking the time to provide feedback.

Use of information

We will use the information you provide in submissions to inform the review and development of the Safety Audit Standard. We may contact you if we require clarification of any matters you raise.

Release of information

Release of submissions is subject to the Official Information Act 1982. Tell us as part of your submission if you have any objection to the release of any information in the submission, which parts you consider should be withheld, and include your reasons for withholding the information (for example, commercially sensitive material). We will consider any objections you note and consult with you when responding to requests under the Official Information Act 1982. Indicate on the front of your submission if it contains confidential information and mark the text accordingly.

Private information

The Privacy Act 2020 establishes certain principles with respect to the collection, use and disclosure of information about individuals by various agencies, including WorkSafe. Any personal information you supply to WorkSafe in the course of making a submission will be used in the collation of feedback to inform the review and development of the Audit Standard. Clearly indicate in your submission if you do not wish your name to be included in any summary of submissions that we may publish.

Submitter information

Name: (if this is a joint response, please add other people's names too)

Organisation: (and position, if responding on behalf of an organisation)

Postal address:

Phone: (include area code)

Email:

Release of information:

- Please tick this box if you do not wish your name and contact details above to be included in any information about submissions that WorkSafe may publish.
- Please tick this box if there is other information within your submission that you want to be kept confidential. If you have ticked this box, please **state your reasons** and grounds under the Official Information Act 1982 below, for consideration by WorkSafe.

Comments on proposed changes

Proposed change to the title of the document

Comment on the proposed change:

Proposed changes to Section 2: Definitions

Proposed new definition for 'natural hazards'

Comment on the proposed change:

Proposed changes to Section 1: Introduction

Sub-section number: 1.4

Sub-section name: Ongoing compliance

Comment on the proposed change:

Proposed change to 'incident' definition

Comment on the proposed change:

Proposed change to 'safety management system (SMS)' definition

Comment on the proposed change:

Proposed change to 'technical adviser' definition

Comment on the proposed change:

Proposed changes to Section 4: Leadership and management

Sub-section number: 4.5

Sub-section name: Communication

Comment on the proposed change:

Proposed changes to Section 5: Risk and hazard management

Sub-section number: 5.2

Sub-section name: Risk management measures

Comment on the first proposed change for this sub-section:

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Sub-section number: 5.2

Sub-section name: Risk management measures

Comment on the second proposed change for this sub-section:

Sub-section number: Proposed new sub-section 5.4

Sub-section name: Managing natural hazard risks

Comment on the proposed change:

Sub-section number: 5.2

Sub-section name: Risk management measures

Comment on the third proposed change for this sub-section:

Proposed changes to Section 6: Standard operating procedures

Sub-section number: 6.3

Sub-section name: Dynamic management of risks

Comment on the proposed change:

Sub-section number: 6.4

Sub-section name: Supervision

Comment on the proposed change:

Proposed changes to Section 7: Emergency preparedness and response plans

Reference to 'Adequate first aid supplies must be available at all times during the activity' on page 24

Comment on the proposed change:

Sub-section number: 6.6

Sub-section name: Field communications

Comment on the proposed change:

Reference to 'The emergency preparedness and response plans must be tested and reviewed periodically, reviewed after an incident or emergency, and revised as required' on page 24

Comment on the proposed change:

Reference to 'The operator must ensure that staff and participants have ready access to someone with an appropriate and current first aid qualification' on page 24

Comment on the first proposed change:

Reference to 'The operator must ensure that staff and participants have ready access to someone with an appropriate and current first aid qualification' on First aid qualifications, page 24

Comment on the second proposed change:

Proposed changes to Section 8: Incident management

Sub-section number: 8.1

Sub-section name: Incident response

Comment on the proposed change:

Proposed changes to Section 10: Continual improvement

Sub-section number: 10.2

Sub-section name: Internal review of the SMS

Comment on the proposed change:

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Sub-section number: 10.3

Sub-section name: Internal review of adventure activities

Comment on the proposed change:

General comments

You can include further information with your submission. If you are sending your submission electronically and attaching a file, the file must be no more than 8Mb. We accept the following formats - Microsoft Word, Text, PDF, ZIP, JPEG.